**REQUEST**

**to conduct an video-based (final) examination (VE)**

**at the Brandenburg Technical University Cottbus - Senftenberg (BTU)**

**during the limited operation of the university due to the Corona pandemic.**

Please send this request only by e-mail to the head of your examination board with the following text (Not applicable text options are to be deleted!):

Subject:

**REQUEST to conduct an oral video-based examination (VE)**

I hereby request the realisation of the defense of my doctoral thesis with the title: ……………… to obtain the doctoral degree of …….

# as an video-based examination (VE)

and state explicitly that the following is known to me and that I accept the conditions:

The request to conduct the VE is voluntary, and if I do not make the request, the relevant oral examination will be conducted in the regular form as soon as possible after resumption of regular teaching and examination activities.

The VE will only be conducted if all the examiners involved have agreed to the VE, if the admission requirements for the examination in question have been met in accordance with the relevant exam regulations, if the technical requirements laid down by the BTU are met and if a suitable room is available.

VE is only possible if all participants can communicate with each other via video in the quality required for the examination.

I must identify myself at the beginning of the examination by showing an identification document including a photograph (preferably an identity card or passport).

The examination shall be aborted and the examination attempt shall be deemed not to have been undertaken if the technical connection cannot be established or a technically induced interruption of the examination cannot be rectified shortly within a few minutes. In this case, there shall be no right to carry out a further examination attempt.

I affirm that I will take the examination without any assistance from others and that I will not use any unauthorized aids.

If an attempt to cheat is detected during the examination, the examination will be aborted immediately and will be evaluated as "failed”

With kind regards

(name, first name)

**Hinweis an die/den Vorsitzenden der Promotionskommission:**

**Bestätigung durch die/den Vorsitzende durch Beantworten des Antrages mit Angabe des Prüfungstermins an die/den Antragsteller\*in und cc. an die Mitglieder der Promotions-kommission.**

**Die Hochschulöffentlichkeit ist unabhängig davon in geeigneter Weise über den Termin der Disputation zu informieren und um Mitteilung des Teilnahmewunsches per E-Mail an die/den Vorsitzenden der Promotionskommission zu bitten.**